



54th Annual
CHICAGO BUSINESS OPPORTUNITY FAIR

CBOF54

June 15th, 23-24th 2021

The First & Largest Local
Procurement Conference

Connecting the Dots:

Business

S.O.S.

Synergies!
Opportunities!
Solutions!

GENERAL REGISTRATION GUIDE

FOR VIRTUAL PLATFORM SUPPORT, PLEASE CONTACT ITSUPPORT@CHICAGOMSDC.ORG

[CLICK HERE TO REGISTER](#)



NEW USER REGISTRATION

[If you are a returning user then Click Here](#)

Select Registration Type

<input type="radio"/> VIP Speakers Invitation Only	<input type="radio"/> Staff Event Staff
<input type="radio"/> Corporate Member MSDC Corporate Member	<input type="radio"/> Non-Corporate Member Non-Corporate Member
<input type="radio"/> General Attendee CBOF General Attendee	<input type="radio"/> Non-Certified Supplier Non-Certified Supplier
<input type="radio"/> Certified Supplier (MBE) MSDC Certified Supplier (MBE)	<input type="radio"/> Government Government Agencies
<input type="radio"/> Non-Profit Non-Profit Organizations	<input type="radio"/> Partners ChicagomSDC Partners

Email

~~Package Code (optional)~~

Name

Company

Phone

Photo No file chosen

Password

- If you are a returning user, click here and skip to next slide

- Select your registration type

- **skip package code*

- Enter your details

- Email*
- Full Name*
- Company Name*

- Create a new password

RETURNING USER REGISTRATION

If you are a new user then [Click Here](#)

Select Registration Type

<input type="radio"/> VIP Speakers Invitation Only	<input type="radio"/> Staff Event Staff
<input type="radio"/> Corporate Member MSDC Corporate Member	<input type="radio"/> Corporate Non-Member Corporate Non-Member
<input type="radio"/> General Attendee CBOF General Attendee	<input type="radio"/> Non-Certified Supplier Non-Certified Supplier
<input type="radio"/> Certified Supplier (MBE) MSDC Certified Supplier (MBE)	<input type="radio"/> Government Government Agencies

Email

Password

[Forgot Password?](#)

NEXT

- Select your registration type

- Enter Your Email Address & Password

- [Forgot Password?](#)

Selecting Your Ticket

- **Select Your ticket type**
- **If you have been issued a coupon code, please enter it here**

1 Basic Information
Personal information

2 Choose Ticket
Preferred entry

3 Make Payment
Pay for tickets

4 Your Profile
Other required info

Ticket Package Sponsor Package

Corporate Member \$ 200.00
Corporate Member
[View Sessions](#)

Corporate Member w/ Booth \$ 325.00
Corporate Member w/ Booth
[View Sessions](#)

Coupon code
Coupon code

PROCEED TO PAYMENT

Please proceed to payment

YOUR REGISTRATION IS SUCCESSFUL

The screenshot displays the 'Events Dashboard' interface. At the top right, a teal notification banner reads: 'Thank you for your registration. You'll be sent a confirmation email shortly. ✕'. The main content area is titled 'Events' and is divided into 'Registered Events' and 'Upcoming Events'. Under 'Registered Events', there are two tabs: 'Registered' (active) and 'All Events'. The 'Upcoming Events' section lists two events:

- Chicago MSDC Business Opportunity Fair 54**
Date: Jun 15, 2021 | Time: 08:30 AM
9 Sessions
Includes icons for home, list, and calendar, and a blue 'Enter Lobby >' button.
- The Path of Recovery**
Date: Jun 23 2021 | Time: 10:00 AM
Starts In: 42D : 21H : 7M : 26S
Includes a purple clock icon, a green calendar icon, and a red 'Upcoming' tag.

A dark sidebar on the left contains navigation options: Event History, Profile (with a dropdown arrow), My Profile, Discover, Payment Setup, Update Password, Manage Matchmaker, Product/Service Keywords, Ticket/Invitation, My Office, and Contacts.

Once you reach this screen, you have successfully completed your registration. We look forward to seeing you on the 15th, and 23rd – 24th.



54th Annual
CHICAGO BUSINESS OPPORTUNITY FAIR

CBOF54

June 15th, 23-24th 2021

The First & Largest Local
Procurement Conference

Connecting the Dots:

Business



**Synergies!
Opportunities!
Solutions!**

THANK YOU!

Technical Support

- Please email itsupport@chicagomsdc.org if you have any issues onboarding the event. Please include brief description of your issue or screenshot demonstrating the error.

